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MINUTES OF THE FOURTH MEETING OF THE BOARD OF DIRECTORS OF INSTITUTE OF DEFENCE STUDIES AND RESEARCH FOUNDATION (IDSRF) HELD ON FRIDAY, 22ND OCTOBER, 2021, VIA VIDEO CONFERENCING AT GUSEC WEST WING, GUJARAT UNIVERSITY, AHMEDABAD, GJ 380009

THE MEETING WAS HELD UNDER THE CHAIRPERSONSHIP OF ANJU SHARMA, IAS, CHAIRPERSON IDSRF AND THE PRINCIPAL SECRETARY TO THE GOVERNMENT OF GUJARAT WITH THE FOLLOWING MEMBERS OF THE BOARD PRESENT:

1. PROF HIMANSHU PANDYA, DIRECTOR GENERAL, IDSR AND VICE-CHANCELLOR, GUJARAT UNIVERSITY
2. DR SHIVA PRASAD, DIRECTOR AND DIRECTOR-GENERAL, IITRAM
3. PROF (DR.) RAKESH RAWAL, JOINT COORDINATOR, IDSR
4. MAJ GEN A K CHANNAN (RETD.) (INDEPENDENT DIRECTOR)
5. SHRI HEMANT SHAH, SR VICE-PRESIDENT, GCCI (INDEPENDENT DIRECTOR)
6. DR. C L DHAMEJANI, PRESIDENT, IDST PUNE (ADDITIONAL DIRECTOR)
7. SHRI RAVIN VYAS (INDEPENDENT DIRECTOR)

THE MINUTES OF THE MEETING ARE AS FOLLOWS:

4.1. LEAVE OF ABSENCE

All the members were present in the meeting.

4.2. APPROVAL OF THE PREVIOUS MINUTES AND ACTION TAKEN REPORT

4.2.1. The Board reviewed the Minutes of the third meeting of this board held on 19th March, 2021, as already circulated. Prof. Shiva Prasad suggested including IITRAM courses in the academic programmes of IDSR. The members noted and appreciated the suggestion by Prof. Prasad. The board unanimously resolved to confirm and approve the Minutes of the third meeting of this board.

4.2.2. The Board took the note of the following key action taken by the Institute:

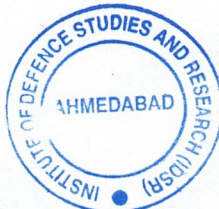
- **Recruitment:** Recruitment of 04 staff members undertaken in July 2021
- **Committees:** Executive committee formed and operationalised
- **Drone Centre:** Setting of Drone centre is currently underway
- **Defence Incubator:** Startup applications initiated, policies put in place

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Research Foundation (IDSRF)**

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CIN U75302GJ2020NPL115489





4.3. RESIGNATION OF THE CHAIRPERSON MS. ANJU SHARMA, IAS, AND APPOINTMENT OF CHAIRPERSON

4.3.1. The Chairperson informed the board about her decision to resign from the position of chairperson of the company from the date of this meeting. The board sincerely appreciated and thanked her for the co-operation and valuable guidance provided during her tenure. The board noted that the tenure of Ms. Anju Sharma, IAS concluded on October 22, 2022, on the basis of which the following was resolved.

"RESOLVED THAT the resignation of Ms. Anju Sharma, IAS from the office of the Chairperson of the company be and is hereby accepted with effect from October 22, 2022"

"RESOLVED THAT consent of the board be and is hereby accorded, to appoint Prof. Himanshu A. Pandya, Vice-Chancellor Gujarat University, being a person with leadership skills and academic credits with extraordinary administrative experience, be appointed as the Chairperson of the Company

4.4. REVIEW OF THE PROGRESS OF THE INSTITUTE'S ACTIVITIES

4.4.1- Approval of Annual Report as well as Financial Statements, and Director's Report of the Company for the F. Y. 2020-21

The board reviewed the Annual report, Financial statements, and Directors report prepared by the Chartered Accounts of the company, for the Financial Year ending March 31, 2021 for its consideration and approval. The Board took note of the report and thereon resolved the following,

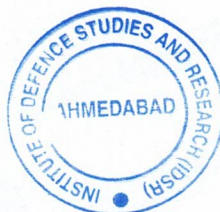
"RESOLVED THAT the Annual report, Financial statements, and Directors report prepared by the Chartered Accounts of the company, for the Financial Year ending March 31, 2021 as circulated to the Board be and are hereby considered, adopted and approved"

The Chief Operating Officer (I/c) placed before the board the Independent Auditor's Report prepared by the Statutory Auditor of the company, for the Financial Year ending March 31, 2021 for its consideration and approval. The board took note of the report and as there were no comments on the report, the board thereon resolved the following,

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"RESOLVED THAT the Independent Auditor's Report prepared by the Statutory Auditor of the company, for the Financial Year ending March 31, 2021 as circulated to the board be and is hereby considered, adopted and approved"

4.4.3. Academic Progress:

The Board took a note of the following academic activities undertaken at the Institute since inception

- Orientation Programme for the students of MBA in Defence Management and MBA in Disaster Management of IDSR
- Special sessions for Meta skills for the students of MBA in Defence Management and MBA in Disaster Management of IDSR
- Various new academic programs such as Executive MBA for defence personnel, Integrated MBA in Cyber security Management, MBA in Public Health etc. has also been planned under the Institute

4.4.4. Human Resource Progress:

The Board took note of the following recruitment undertaken in the year 2021 for the IDSR Operations:

- Recruitment undertaken in June, 2021- (1) Head of Operation, (2) Research Associates and (1) Research Assistant
- Recruitment undertaken in September 2021- (1) Placement Officer, (4) Teaching Assistant, (2) Office Assistant, (1) Poen & (1) Sweeper

4.4.5. Infrastructure and Allied Progress:

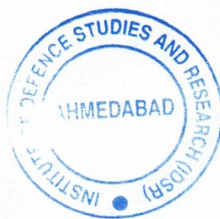
The Board took note of the following Infrastructure and Allied Progress in the year 2021 for the IDSR Operations:

- The primary infrastructure of the Institute is being developed at the Gujarat University Research Park.
- The feedback of the board members is duly incorporated in the development of the premises.
- It is expected that the new premises of the Institute will be ready to move in during the upcoming quarter (Q4-FY2021).
- Additional Infrastructure with the capacity of teaching about 500 students is also dedicated by Gujarat University to IDSR, which is being utilised for the academic activities.

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4.5. PERUSAL AND RATIFICATION OF PROCEEDINGS OF THE EXECUTIVE COMMITTEE

The board noted that an Executive has been formed under the Chairpersonship of the Director-General of IDSRF Prof Himanshu Pandya, and consisting of the following members: (1) Prof Rakesh Rawal, Joint Coordinator, IDSR; (2) Prof Jyoti Pareek, Joint Coordinator, IDSR; (3) Shri Ravin Vyas, Independent Director (4) Chief Operating Officer, IDSR (Ex-officio Member Secretary). The first meeting of the committee was held on September 19, 2021, and took the following key decisions:

1. Approval of the Startup and Innovation Policy under IDSR.
2. Approval of various research proposals submitted to Army Design Bureau, DRDO Technology Development Fund and DRDO Life Sciences Research Board under the guidance of Prof. Rakesh Rawal, Joint Coordinator, IDSR.
3. Participation of IDSR in Defence Expo 2022 in Gandhinagar, Gujarat.
4. To start a quarterly research journal in Science and Social Science verticals under the guidance of Prof. Rakesh Rawal, Joint Coordinator, IDSR.
5. Formation of advisory committee of IDSR including senior officials such as Rear Admiral V. Mohan Doss (Retd.), Indian Navy; Air Commodore Rajendra Gaekwad, Indian Air Force and Maj. Gen. Pritam Bishnoi (Retd.), Indian Army and Dr. Heena Gokhale, Adjunct Professor, Department of Metallurgical Engineering and Material Science, Indian Institute of Bombay, Powai as part of the committee.
6. Various Academic matters
7. Approval for hiring an Account Officer and Incubation Associate

The board reviewed and noted the above proceedings of the Executive Committee meeting held on September 19, 2021 and resolved as follows:

“RESOLVED THAT the proceedings of Executive Committee held on September 19, 2021 be considered ratified and approved”

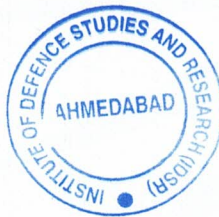
4.6. PERUSAL AND RATIFICATION OF PROCEEDINGS OF THE FINANCE COMMITTEE

The Finance Committee formed vide BR 2.8.1 met on June 19, 2021, under the Chairpersonship of Director General. The committee reviewed the proceedings of the meetings held on June 19, 2021 and resolved as follows:

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“RESOLVED THAT the proceedings of Finance Committee held on June 19, 2021 be considered ratified and approved”

4.7. ANY OTHER AGENDA WITH THE PERMISSION OF THE CHAIR

4.7.1. IDSR feedback on IDST academic collaboration and suggestions for strengthening the partnership

Dr. CL Dhamejani, President, IDST Pune and Additional Director (Independent), IDSR requested for the feedback on IDST academic collaboration with IDSR and IITRAM. The following resolution was made:

“RESOLVED THAT Academic Coordinators at IDSR and IITRAM will provide detailed feedback regarding feedback of students on IDST courses and faculties.

The Director General proposed to initiate a short term certificate/training programme on Cyber security for IDSR students to be conducted by IDST and IDSR.

RESOLVED FURTHER THAT a detailed proposal will be developed and shared with IDST for necessary action.

4.7.2. Participation of IDSR in promotion of Defence Expo 2022

Shri. Ravin Vyas, Independent Director, IDSR proposed to take up necessary actions/efforts for active participation of IDSR in Defence Expo 2022. The Director General suggested that such efforts may be taken in a collaborative manner with IDST Pune at the earliest, and the following resolution was made:

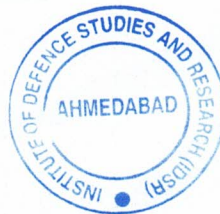
“RESOLVED THAT a detailed concept note/proposal may be submitted in collaboration with IDST, Pune to the Ministry of Defence, GOI and Government of Gujarat for active participation of IDSR in Defence Expo 2022.

“RESOLVED FURTHER THAT a joint meeting with the Defence Manufacturing Companies in Gujarat will be organised to chart out an action plan for participation in Defence Expo 2022. Shri Ravin Vyas and Shri Hemant Shah shall coordinate and do all the needful for the joint meeting.

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4.7.3. Appointment of Prof. Rakesh M. Rawal as Director of the company

"RESOLVED THAT pursuant to the provisions of Section 161 of the Companies Act, 2013 and other applicable provisions (including any modification or re-enactment thereof), if any, Prof. RAKESH M. RAWAL (DIN: 07837687), who has signified his consent to act as a Director, be and is hereby appointed as an Director of the Company and shall hold office up to the date of the ensuing Annual General Meeting of the Company.

RESOLVED FURTHER THAT any director and/or authorised representative of the Company be and is hereby authorized to do all acts, deeds, matters and things as may be deemed necessary and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form(s) with the Registrar of Companies.

4.7.4. Scope of Consultancy services of IDSR

The Director General proposed that in addition to regular academic and research activities at IDSR, the possibility of offering consultancy services to Industries, Government Departments and other National and International agencies in niche areas of expertise can also be explored. This services services offered shall be along the lines of 'Professional Services' and will hence carry with them obligations and ethical requirements associated with such services

4.7.5. Placing of IITRAM funds as fixed deposits to Nationalised Bank for 3 years

"RESOLVED THAT funds received from IITRAM to IDSR Operational Account will be placed with Nationalised Bank as fixed deposit for a period of 3 Years

4.7.6. Opening of IDSR Academics account with HDFC Bank LTD

In view of the increase in student enrollment in various academic programmes of IDSR, the board discussed the requirement of opening a new account in the name of IDSR Academics to be opened with HDFC Bank LTD. Accordingly, the Board:

"RESOLVED THAT the Board decided to open a new account in the name of IDSR Academics to be opened with HDFC Bank LTD. HDFC Bank Ltd (here in after referred to as "HDFC Bank") HDFC Bank be and is hereby authorised to honour all cheques, promissory notes, and other instruments drawn by and all bills accepted on behalf of the

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Trust whether such account be in credit or overdrawn, and to accept and credit to the account of the Trust all moneys deposited with or owing by HDFC Bank on any account or accounts at any time or times, kept or to be kept in the name of the Trust and the amount of all cheques, notes, bills, other negotiable instruments, orders or receipt provided they are endorsed/signed/issued by **ANY TWO**.

1. HIMANSHU ANIRUDH PANDYA
2. RAKESH MAHESHCHANDRA RAWAL
3. JYOTI SHRIKANT PAREEK

4.7.7. AR/VR and Experience Centre for IDSR

"RESOLVED THAT an AR/VR/ER for IDSR will be established at the upcoming premises of IDSR at GU-PIER with the support of Gujarat Informatics Limited (GIL), a Government of Gujarat company. A techno commercial proposal to be submitted by GIL to IDSR for further process.

"RESOLVED FURTHER THAT AR/VR/ER for IDSR will be established under the supervision of the committee comprising of the following members:

- Prof.(Dr).Himanshu Pandya, Vice Chancellor, Gujarat University & Chairperson & Director General of IDSR
- Prof.(Dr).Rakesh Rawal, HOD, Department of Life Sciences, Gujarat University & Director and Joint Coordinator, IDSR
- Prof.(Dr.) P.N. Gajjar, Dean, School of Sciences, Gujarat University
- Prof.(Dr.) Meenu Saraf, Director, School of Sciences, Gujarat University
- Prof.(Dr.)Jyoti Pareek, HOD, Department of Computer Science, Gujarat University & Joint Coordinator, IDSR
- Shri. Rahul Bhagchandani, COO, IDSR & Group CEO, GUSEC
- Dr. Sunny Wadhvaniya, HOO, IDSR
- Shri. Ankit Dave, OSD, IDSR & Vice President (Operations), GUSEC

4.7.7.VOTE OF THANKS

The meeting ended with a vote of thanks by the Chair to all members.


Prof. (Dr.) Rakesh Rawal
Director and Joint Coordinator, IDSR


Prof. Himanshu Pandya
Chairperson & Director General, IDSR



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