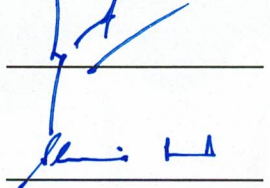
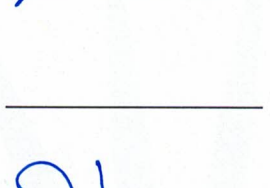
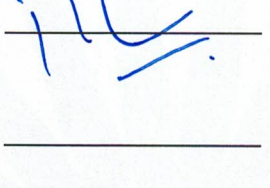
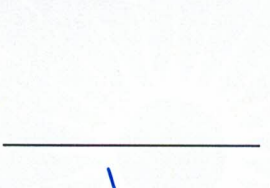
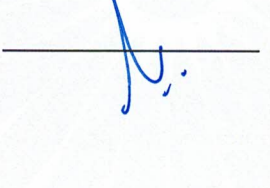




ATTENDANCE SHEET OF THE THIRD MEETING OF BOARD OF DIRECTORS OF INSTITUTE OF DEFENCE STUDIES AND RESEARCH FOUNDATION (IDSRF) ON FRIDAY, THE 19TH DAY OF MARCH OF 2021 AT OFFICE OF THE PRINCIPAL SECRETARY (HIGHER & TECHNICAL EDUCATION) BLOCK 5, 8TH FLOOR, SACHIVALAYA, GANDHINAGAR, GJ 382010

SR. NO	NAME OF THE DIRECTOR	SIGNATURE
1)	ANJU SHARMA, IAS, CHAIRPERSON	
2)	PROF HIMANSHU PANDYA, DIRECTOR GENERAL	
3)	DR SHIVA PRASAD	
4)	MAJ GEN A K CHANNAN (RETD.)	
5)	SHRI RAVIN VYAS	
6)	SHRI HEMANT SHAH	
SPECIAL INVITEES		
1)	DR C L DHAMEJANI	
2)	MR RAHUL BHAGCHANDANI - I/c COO, IDSR	

**Institute of Defence Studies and
Research Foundation (IDSRF)**

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CIN U75302GJ2020NPL115489



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MINUTES OF THE THIRD MEETING OF THE BOARD OF DIRECTORS OF INSTITUTE OF DEFENCE STUDIES AND RESEARCH FOUNDATION (IDSRF) HELD ON FRIDAY, 19TH MARCH, 2021 AT THE OFFICE OF THE PRINCIPAL SECRETARY (HIGHER & TECHNICAL EDUCATION) BLOCK 5, 8TH FLOOR, SACHIVALAYA, GANDHINAGAR GJ 382010 IN, WHERE THE FOLLOWING MEMBERS REMAINED PRESENT:

THE MEETING WAS HELD UNDER THE CHAIRPERSONSHIP OF ANJU SHARMA, IAS, CHAIRPERSON IDSRF AND THE PRINCIPAL SECRETARY TO THE GOVERNMENT OF GUJARAT WITH THE FOLLOWING MEMBERS OF THE BOARD PRESENT:

- (1) PROF HIMANSHU PANDYA, DIRECTOR GENERAL, IDSR AND VICE-CHANCELLOR, GUJARAT UNIVERSITY
- (2) DR SHIVA PRASAD, DIRECTOR AND DIRECTOR-GENERAL, IITRAM
- (3) MAJ GEN A K CHANNAN (RETD.) (INDEPENDENT DIRECTOR)
- (4) SHRI HEMANT SHAH, SR VICE-PRESIDENT, GCCI (INDEPENDENT DIRECTOR)
- (5) SHRI RAVIN VYAS (INDEPENDENT DIRECTOR)

THE FOLLOWING INVITEES WERE PRESENT:

- (1) DR C L DHAMEJANI, PRESIDENT, IDST PUNE
- (2) MR RAHUL BHAGCHANDANI - I/C COO, IDSR
- (3) DR SHIV KUMAR, REPRESENTATIVE OF CHAIRMAN DRDO (VIA VIDEO CONFERENCING)

THE MINUTES OF THE MEETING ARE AS FOLLOWS:

3.1 LEAVE OF ABSENCE

All the members were present in the meeting.

3.2 APPROVAL OF THE PREVIOUS MINUTES

The Board reviewed and approved the minutes of the first meeting of this Board.

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3.3 APPOINTMENT OF NEW DIRECTORS

3.3.1 - Pursuant to the resolution no. 2.4 of the Board of IDSIR, the Board had resolved to appoint Shri Kishore Arora as Independent Board Member for IDSIR by the virtue of the position of President, IDST. The Board noted that the tenure of Shri Kishore Arora concluded on 31.12.2020, on the basis of which the following was resolved.

"RESOLVED THAT Consent of the Board be and is hereby accorded, to appoint the new IDST President Dr C L Dhamejani as the Board member for IDSIR following the same terms as decided in earlier resolution 2.4 of the board.

3.3.2 - Further, the Board noted that as per Resolution 2.4 of the second board meeting of IDSIR, and as per Article [27] of Articles of Association, the following independent directors were appointed. The Chairperson and the other Board Members welcomed the new Board Members.

1. Maj Gen A K Channan (Retd.) (Defence-Sector Expert)
2. Shri Ravin Vyas (Defence Industry Expert)
3. Shri Hemant Shah, Vice-President, GCCI (Industry Chamber Representative)

The Board also noted that as per the request from the Gujarat Chamber of Commerce and Industry (GCCI), (annexed hereto as Annexure - A) Shri Hemant Shah was recommended to be appointed as Independent Director on the Board, instead of the current President of the Chamber.

3.4 RATIFICATION OF APPOINTMENT OF EXECUTIVE AUTHORITIES OF IDSIR

3.4.1 - Pursuant to the resolution no. 1.10 of the first Board meeting of IDSIR, the Board ratified the appointment of Ms Anju Sharma, IAS, being a person of the highest caliber, having a distinguished career, with rich experience in the development of education and having suitable administrative capabilities, be appointed as the First Chairperson of the Company/Institute, for a period of 3 years.

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3.4.2 - Pursuant to the resolution no. 1.11 of the first board meeting of IDSRF, the Board ratified the appointment of Prof Himanshu Pandya, Vice-Chancellor Gujarat University, being a person with leadership skills and academic credits with extraordinary administrative experience, be appointed as the First Director General for Company/Institute, for a period of 3 years.

3.5 REVIEW OF PROGRESS DONE

The Chief Operating Officer (I/c) thereafter gave a brief presentation on the progress made by the Institute, as follows:

3.5.1 - The Board took a note of the following academic progress done at IDSR:

Following courses were commenced since December, 2020

- MBA in Defense Management
- MBA in Disaster Management
- M. Sc. in Artificial Intelligence & Machine Learning
- PG Diploma in Cyber Security
- PG Diploma in Aerospace and Aviation

Further, the board took note of the following partnership and collaborations:

1. Partnership with the Indian Air Force (IAF) in December 2020, for which a Memorandum of Understanding was signed between the Institute and the Indian Air Force for allowing officials of the Air Force to apply for various courses at IDSR.
2. Academic and Technical Partnership with Institute of Defence Scientists and Technologists (IDST), for which an Agreement of Collaboration has been signed between IDSR and IDST for exchanging knowledge and collaborating on the delivery of courses in close partnership with DRDO-supported IDST
3. A Memorandum of Understanding (MoU) with Adani Aerospace and Defence Ltd for development of a Drone Research and Training Centre.

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3.5.1.1. Regarding Executive MBA under IDSR

The Board noted the proposal of the Academic Coordinators of IDSR to initiate an Executive MBA course under IDSR specifically for defence personnel, but also for other serving professionals, in matter of which the Board,

“RESOLVED THAT the proposal of conducting Executive MBA be approved and Academic Coordinators be empowered to take necessary decisions in the matter of defining the operational modalities and specifics under the supervision of the Director-General.”

3.5.2 - The Board took note of the following administrative progress done at IDSR

3.5.2.1 - Regarding Appointment of Internal Auditor at IDSRF and renewal thereof

The Board discussed as per the Board Resolution #2.5.1, M/s. Sweta Patel & Associates, Chartered Accountants, Ahmedabad, having firm Registration No. 139165W was appointed as Internal Auditor for the duration between December 01, 2020 till 31/03/2021.

“RESOLVED THAT The tenure of M/s. Sweta Patel & Associates, Chartered Accountants, Ahmedabad, having firm Registration No. 139165W is renewed for additional 2 years with effect from 01/04/2021 to 31/03/2023 as per Appointment letter attached herewith as Annexure B.

3.5.2.2 - Regarding Appointment of Statutory Auditor at IDSRF and renewal thereof

The Board discussed as per the Board Resolution #1.16, M/s Rajesh J Shah & Associates, Chartered Accountants, Ahmedabad, having firm Registration No. 108407W was appointed as First Statutory Auditor for the duration between 31st August, 2020 and March 31, 2021.

“RESOLVED THAT The tenure of M/s Rajesh J Shah & Associates, Chartered Accountants, Ahmedabad, having firm Registration No. 108407W

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is renewed for additional 2 years with effect from 01/04/2021 to 31/03/2023 as per Appointment letter attached herewith as Annexure C.

3.5.3 - Human Resources Progress

The Board discussed as per the Board Resolution #2.9.2, recruitment of staff was to be undertaken by the Company.”

The Board was informed that intotal 46 qualified applications were received. Later, 32 number of applications were shortlisted for interview round for the respective positions as below:

Post	No. of Shortlisted Applications
Head of Operations	04
Administrative Officer	11
Lead Scientist	02
Research Associate	11
Research Assistant	04

“**RESOLVED THAT** the board directed l/c COO to undertake necessary steps and coordinate interviews to complete the recruitment process under the guidance and direction of the Director-General.”

3.5.4 - Infrastructure and Allied Progress

The Board discussed the Infrastructure being developed at the Research Park premises of the Institute. It was also decided that additional space in the Gujarat University may be earmarked for provisioning an appropriate number of classrooms to manage the student load.

3.6 PERUSAL AND RATIFICATION OF THE PROCEEDINGS OF THE ACADEMIC ADVISORY COMMITTEE

The Board that an Academic Advisory Committee had been formed by the **Institute of Defence Studies and Research Foundation (IDSIRF)**

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Director-General. The Committee reviewed the proceedings of the meetings of the Committee held on 09/02/2021 and 18/01/2021 and resolved as follows:

“RESOLVED THAT the proceedings of the Academic Advisory Committee held on 09/02/2021 and 18/01/2021 be considered ratified and approved.”

3.7 PERUSAL AND RATIFICATION OF THE PROCEEDINGS OF THE FINANCE COMMITTEE

The Board discussed as per resolution no. #2.10 , a Finance Committee had been formed under the Chairpersonship of the Director General. The Committee reviewed the proceedings of the meetings of the Committee held on 24/12/2020 and resolved as follows:

“RESOLVED THAT the proceedings of the Finance Committee held on 24/12/2020 be considered ratified and approved.”

3.8 FORMATION OF AN EXECUTIVE COMMITTEE

The Board discussed the need of forming an Executive Committee to discuss, deliberate and decide over various issues and matters pertaining to the operations of the Board. The Board decided to form an Executive Committee by way of the following resolution:

“RESOLVED THAT an Executive Committee be formed under the Chairpersonship of the Director-General of IDSRF Prof Himanshu Pandya, and consisting of the following members: **(1)** Prof Rakesh Rawal, Joint Coordinator, IDSR; **(2)** Prof Jyoti Pareek, Joint Coordinator, IDSR; **(3)** Shri Ravin Vyas, Independent Director **(4)** Chief Operating Officer, IDSR (Ex-officio Member Secretary)

ESOLVED FURTHER THAT all the Executive Powers of the Company and thereby the Institute, would vest with the Executive Committee, subject to the perusal of the Board and all the major Executive decisions would be taken by the Executive Committee, with its proceedings to be ratified by the Board.”

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3.9 NEW INITIATIVES TO BE UNDERTAKEN

The Board also took note of the following initiatives to be undertaken, and approved the same:

- (1) Setting up of a Centre for UAV and Drone research, development and training thereof
- (2) Development of AR, VR and MR related labs and facilities as part of the IDSR
- (3) Undertaking efforts to explore the possibility of organising the National Defence Startup Meet

3.10 ANY OTHER AGENDA WITH THE PERMISSION OF THE CHAIR

3.10.1 - Formation of the Technical Advisory Committee (TAC)

The Chairperson proposed forming a Technical Advisory Committee (TAC) that would look after various matters related to technical expertise, technical interventions, and allied requirements of the Company, and the following resolution was made:

“RESOLVED THAT a Technical Advisory Committee be formed under the Chairpersonship of the Independent Director Maj. Gen. AK Channan.

RESOLVED FURTHER THAT the other members of the Committee would be decided by the Executive Committee subject to the concurrence of the Chairperson of the Committee.”

3.10.2 - Formation of the Industry-Academic Collaboration Committee (IACC)

The Chairperson proposed also creating an Industry-Academic Collaboration Committee (IACC) that would look after various matters related to industrial collaborations and extension activities, and the following resolution was made:

“RESOLVED THAT an Industry-Academic Committee be formed under the Chairpersonship of the Independent Director Shri Hemant Shah.

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RESOLVED FURTHER THAT the other members of the Committee would be decided by the Executive Committee subject to the concurrence of the Chairperson of the Committee.”

3.10.3 Initiating Startup and Innovation Efforts under IDSR

It was discussed by the Board that IDSR shall undertake efforts to identify, nurture, support and promote startups and innovations in the defence sector. The Board discussed that such efforts may be taken in a concerted and collaborative manner with GUSEC. The Board resolved as follows:

“RESOLVED THAT as part of the efforts to support development and indigenisation of defence technologies, support startups and develop innovations in the sector, a Defence-specific incubator shall be established under IDSR with the technical support of GUSEC under Gujarat University.

RESOLVED FURTHER THAT Rahul Bhagchandani, I/c Chief Operating Officer, to take up necessary actions to chart out an action plan and initiate activities under the guidance and direction of the Director-General and the Chairperson.”

3.11 VOTE OF THANKS

The meeting ended with a vote of thanks by the Chair to all members.


(Prof Himanshu A Pandya)
Date: 19/03/2021


(Anju Sharma IAS)

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